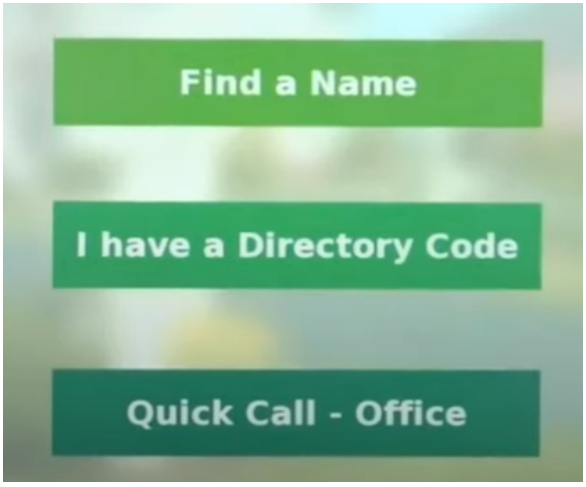
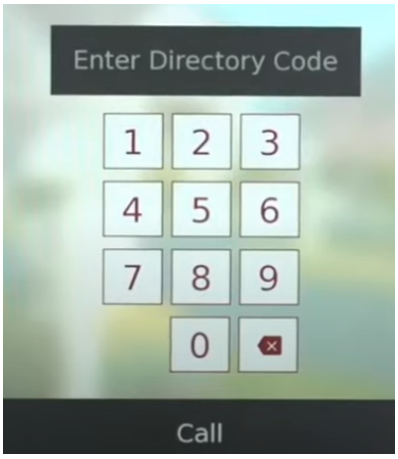
Gate entry for your visitors.
You must open the gate for them
To do that, they must call you from the Tele entry station.
Your telephone number is linked to your name in the tele entry system
For your visitors to call you they do the following
On the left side they touch “PHONE CALL”--- NEVER the right side PIN number, It’s for vendors

This is what they see next:



They have two ways to call you
If they have your 5-digit DIRECTORY CODE (not old pin number)

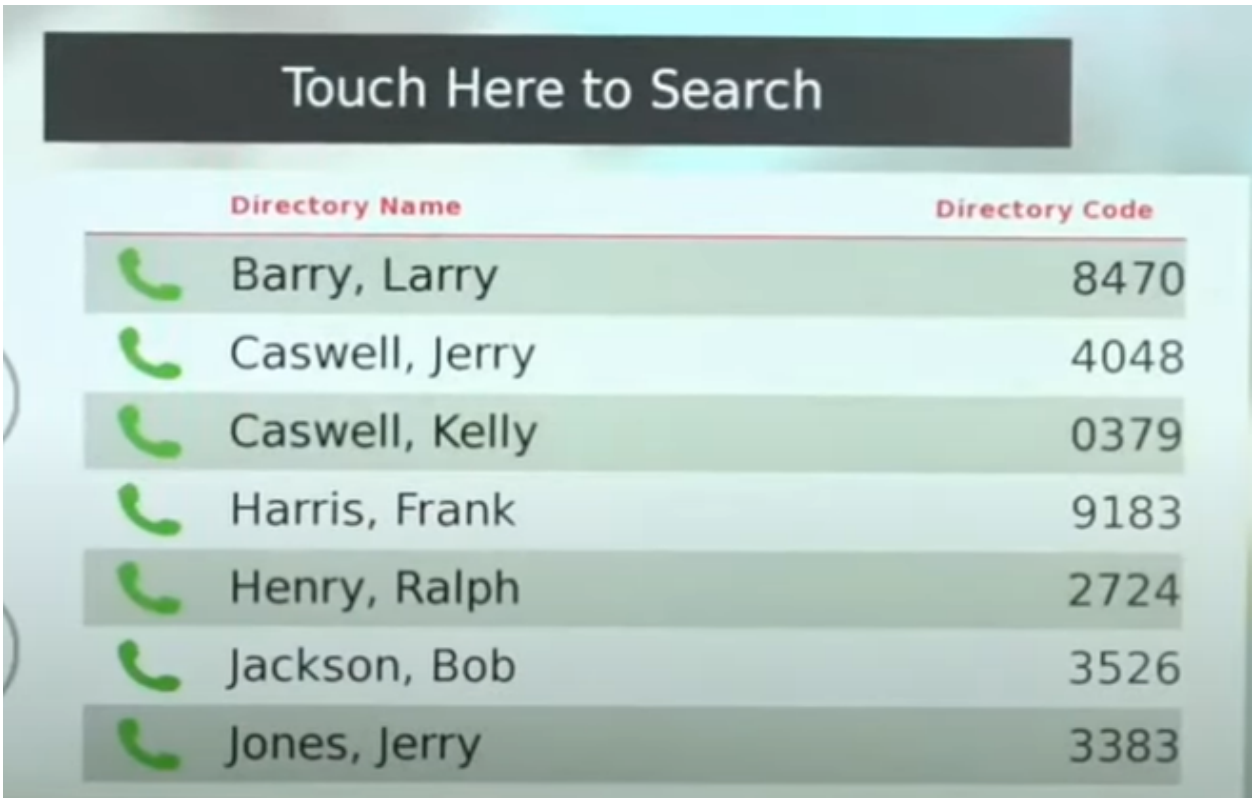
They touch “I have a Directory code”, This display is shown



They enter the 5-digit number and press “CALL”

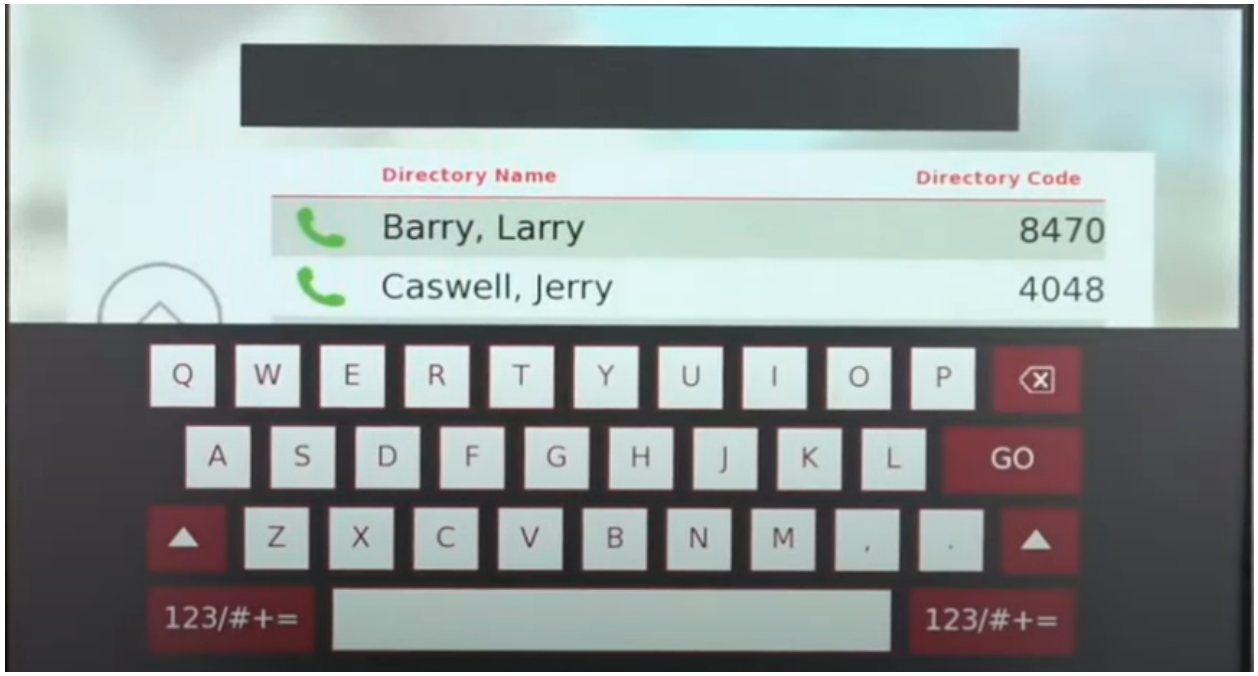
OR

They can look you up by last name: Press “FIND A NAME”, this is the display

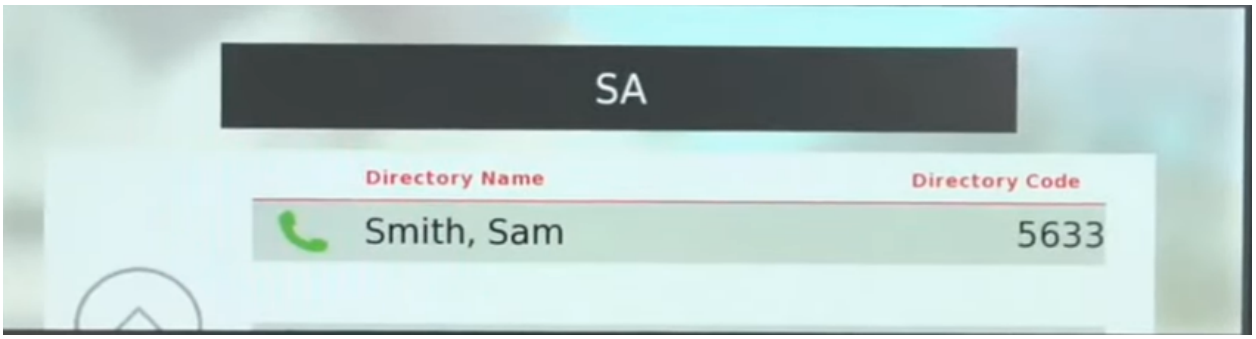


Then press “TOUCH HERE TO SEARCH”

This is the display



They enter your last name using the touch keyboard until they find your name



They then press your name and it calls your phone.
You answer your phone speak with the person at the gate, to let them in you press “9” on your phone. This opens the gate.

CAUTION:
If you do not have your phone turned on, or if you are using the phone, or if you have call blocking software on your phone then you will miss the call and your visitor will not be able to get in. The call will go to your voice mail.

For Call blocking you should add the gate number to your phone as a contact, naming it something like First name: Bonita Fairways, Last name Gate. The telephone number, that will be calling you is 904-552-1765